

CLASP Executive Committee Meeting
January 20, 2021
Via Zoom

Attendance:

Deb Gilman
Aleks Kocelko
Amanda Cook
Seth Dresbold
Jeff Pollock
Courtney Knox
Bernadette Staroschuk
Stephanie Jablon
Donna Cheswick
Shelly Magri
Lisa Standish
Mary Ann Ernette
Dorothy O'Neil
Liz Parker
Meghan Zupancic
Darren Oglesby
Joe Williams
Aleks Kocelko
Nicole Kairys
Lea Anderson
Devin Snyder

Officer Reports:

- **President – Deb Gilman** – Looking to each of the committees for their goals for the year, then send this information to all members so they can determine which committee(s) to join
- **Vice-President – Stephanie Jablon** – If anyone has interest in program or topic or event, please let Steph know, she is looking for new ideas.
- **Treasurer – Karen Fadzen** – Shelly gave a brief report, financials had been sent around from 2020. Membership dues are starting to roll in. Payment to IACP will be due soon. If anyone has not paid their dues, please do so promptly.

Committee Reports

- **Policies & Procedures – Joe Williams** – Some goals for the year: enhance record keeping for CLASP internally, trying to come up with a way to log cases among CLASP members, plan for how to transition parties to new professionals if the collaborative process fails (off-boarding process). As a reminder, there were new bylaws put in place last year – they should be listed on the CLASP website.

- **Membership – Donna Cheswick** – 48 members that are paid, 15 that have not yet paid, only lost 2 members (one due to retirement and one due to a move). Goals – want to get all the paper copies into electronic files for the committee chairs, beginning some type of mentorship program for newer CLASP members, try to encourage prior CLASP members to rejoin
- **Marketing – Bernadette Staroschuk** – Goals – possibly a social media campaign, of getting on Sunday morning regional TV programs. Belief that meeting will continue to be virtual for some time, way to market that option. Scripts for marketing approaches from IACP conference (contact Deb for more information on these). Brainstorming new and different ways for marketing. Briefly discussed the use of the reporting form, perhaps incorporating the use of the form into the first meeting agenda
- **Education – David Miller – Liz Parker-** Possibly doing a series on the derailment issue – how to bring back cases leaning toward litigation, possible presentation based on book discussed at IACP (Collaborating with the Enemy); another presentation from Deb (Just Roll With It), end series with a round table discussion (including ethics and policies/procedures). If you have ideas for topics or for speakers, let the committee know (virtual is a good option since we're not paying travel expenses, etc.).
- **Training – Dorothy O'Neil** – Next basic training is tentatively scheduled for April 29, 30, and May 1 at the Sigma Center. Looking to revamp and update the materials a little bit, add some information from other practice groups. Looking to increase the group involved in training, as well as increase those going through the training. Always open to advanced trainings.
- **Ethics – Susan DiGirolamo – Amanda Cook** – discussed some issues around Law 101 and how best to put that on in meetings, possibly another round-table discussion
- **Pro Bono – Meghan Zupancic** - looking to further community outreach, build partnerships within the community, possible partnerships with the Center for Women, possible creation of flat-fee process (based upon example in Canada)
- **Social – Seth Dresbold** – Had a successful holiday event in December 2020, hoping in 2021 to return to in-person events, possibly by the summer mid-year event
- **Retreat – Lisa Standish** – possibly doing an event with the Erie group in the future

Old Business:

None

New Business:

Congratulations to Deb and thanks to Lisa for a great 2020.

Next meeting is Wednesday February 17, 2021 at 12:00 p.m. via Zoom